Spanish Peaks – Purgatoire River Conservation District

BOARD OF SUPERVISORS REGULAR MEETING MINUTES

PRESIDED BY:
The meeting was called to order by President Bill Wilkinson at 12:19 p.m.
DATE: November 13th, 2024

ROLL CALL:

BOARD MEMBERS

PRESENT: Karen Salapich, Doug Taylor, Tami Tamburelli, Bill Wilkinson, Joey DeGarbo and Bob Porter
District Employees: Keith Mantelli, Donna Albertson, and Gillian Maria.
NRCS: Sammie Molinaro

ABSENT: None-

GUESTS: Nancy Monteloni

ROUTINE ITEMS:

MINUTES: Bill Wilkinson asked for approval of the minutes of the October 4th, 2024, meeting. MOTION: Karen Salapich made a motion to approve the minutes. Doug Taylor seconded the motion.

VOTE: Those in favor:

Bill Wilkinson: Yes	Tami Tamburelli: Yes
Karen Salapich: Yes	Doug Taylor: Yes
Joey DeGarbo: Yes	Bob Porter: Yes

The motion carried.

TREASURER'S REPORT/APPROVAL OF FINANCIAL REPORT: MOTION: Doug Taylor made a motion to accept the treasurer's report, pay the bills and salaries and approve transfer of funds. Karen Salapich seconded the motion.

VOTE: Those in favor:

Bill Wilkinson: Yes	Tami Tamburelli: Yes
Karen Salapich: Yes	Doug Taylor: Yes
Joey DeGarbo: Yes	Bob Porter: Yes

The motion carried.

RECORDING OF TIME/MILEAGE:

Bill Wilkinson	2
Karen Salapich	1
Doug Taylor	1
Tami Tamburelli	1
Joey DeGarbo	1
Bob Porter	1

BUILDING REPORT:

1. Gutter Work has been completed and bill has been paid
2. Electrical Work has been completed by T&T Electric, they replaced 5 light ballasts. Tami Tamburelli made a motion for T&T Electric to replace outdated lights on a monthly basis when they have other projects in Trinidad, 5 at a time until all lights have been fully updated. Doug Taylor 2nd the Motion. All present in favor, motion carried

OUTGOING CORRESPONDENCE:

INCOMING CORRESPONDENCE:

NEW BUSINESS:

1. 2024 SP-PRCD Cost-Share Program Falduto Ranches, Gary Hall, and Joe Amato had all completed projects and had been checked out and approved by Keith Mantelli. Tami Tamburelli made a motion to approve payment on all the completed projects. Doug Taylor seconded the motion. All were in favor and the motion carried.
2. The Lease Extension for PRWCD was due for renewal. Karen Salapich made a motion to keep lease the same as last year, Doug Taylor 2nd the motion. Joey DeGarbo abstained from the motion since he is on the PRWCD Board, all others present were in favor and the motion carried
3. Snow Removal bid was submitted by Leone's for the 2024-2025 Snow season. Joey DeGarbo made a motion to approve Leone's as our snow removal service based on the bid they submitted, Tami Tamburelli 2nd the motion. All present were in favor, motion carried, bid was approved.
4. Tami Tamburelli made a motion to open a new account through First National Bank- Trinidad with an opening balance of $3,000 pulled from our General Account, as a new Spending Account with 2 debt cards attached, one for District Manager Gillian Maria, and one for Donna Albertson to be used for General Expenses as needed. Included in this account as well as our General Account the use, and authority given to Gillian Maria to have access to Online Banking. Bob Porter 2nd the motion. All present were in favor, motion carried.

   Tami Tamburelli made a motion to update all Banking Accounts held through First National Bank and Century Savings and Loans with the current Authorized Signers of Bill Wilkinson, Doug Taylor, and Jonnalea Tortorelli to the Authorized Signers of Bill Wilkinson, Doug Taylor, and Gillian Maria. Bob Porter 2nd the motion and request to amend current motion to add Tami Tamburelli to the Authorized Signers. Karen Salapich then 2nd the amended motion. All present were in favor, motion with the amend carried.

   Bob Porter made a motion to update all account user and contact information from any former employee, or miscellaneous out dated information for any and ALL district accounts including Intuit Quick Books, Norton, and any all relevant accounts to current District Manager Gillian Maria's information, including updated payment methods on those accounts. Tami Tamburelli 2nd the motion. All present were in favor, motion carried
   Board requests Gillian Maria to look into moving current MMA account to a more profitable or higher earning

MMA account, also look into one for possible new MMA account for the overages in the General Funds Account.

5. Weed Tech. Updates – Donna reviewed her report with the board. Donna presented the proposed budget for her department for the 2025 year and took note of suggestions from the board.

OLD BUSINESS:

1. Board Vacancy – Board would like any interested parties to write a "Letter of Interest" to the board detailing a brief description of their background and interest in joining the board.
2. The decision to sell the unused district equipment was once again tabled to be included in a Spring Equipment Auction.

FROM THE BOARD: Karen Salapich gave a motion to gift Jonnalea Tortorelli a $1,500 bonus from the Secretarial Account for her many years of dedication to the District. Bob Porter 2nd the motion. All present were in favor, motion carried

LAS ANIMAS COUNTY PLANNING AND ZONING:

DISTRICT TECH. REPORT: The board reviewed Keith's September report.

NRCS REPORT: The board reviewed Sammie Molinaro's report.

OTHER BUSINESS:

EXECUTIVE SESSION:

NEXT BOARD MEETING:

1. The next regular board meeting was scheduled for December 5th, 2024, at 12 p.m.

ADJOURNMENT: Tami Tamburelli made a motion to adjourn the meeting, Karen Salapich 2nd motion, and all present in favor, Bill Wilkinson adjourned the meeting at 2:04pm.