Spanish Peaks-Purgatoire River Conservation District

OCTOBER 2, 2025
12:00 PM
(Held at the Space to Create due to Government shut down)
BOARD OF SUPERVISORS MEETING
MINUTES

1. ROUTINE ITEMS:

A. Call Meeting to Order & Roll Call of Attendance:

The meeting was called to order at 12:05pm by Vice President Joey DeGarbo.

Bill Wilkinson, President—absent	Joey DeGarbo, Vice President—present
Doug Taylor, Treasurer—present	Tami Tamburelli, Member—present
Bob Porter, Member—absent	Nancy Monteleone, Member—present
Gaylene DeCristino, Member—present	

B. District Employees & NRCS Staff in attendance:

Keith Mantelli, Donna Albertson, Lori Chatterley; no NRCS staff were present due to shutdown.

C. Approval of Minutes: September 4, 2025 & September 15, 2025 Special Meeting

Motion to approve both minutes by Doug Taylor; Second: Gaylene DeCristino.
Motion carried 5-0

D. Approval of Treasurer's Report/Financials: August 2025

Motion to approve the Treasurer's Report by Doug Taylor; Second: Gaylene DeCristino.
Motion carried 5-0

E. Recording of Time and Mileage:

MEMBER	Previous total	Trips since last meeting	YTD TOTAL
Bill Wilkerson	**12**	1	**13**
Joey DeGarbo	**9**	3	**12**
Doug Taylor	**14**	2	**16**
Tami Tamburelli	**67**	2	**69**
Bob Porter	**8**	2	**10**
Nancy Monteleone	**8**	2	**10**
Gaylene DeCristino	**2**	1	**3**

F. Guest Introductions & Public Input (limited to 3 minutes):

Julie Knudsen (PWP), Garth Schaefer (CSCB), Sydney Wilkinson (Extension Office), Jaqulyn Rogers (Quiz Bowl Team), Tony Arhnold (PRWCD)

2. NEW BUSINESS

A. DELIBERATE AND ACT: Las Animas County Quiz Bowl Team Nationals Trip

Sydney Wilkinson presented information about the Livestock Quiz Bowl Team. The team went undefeated at state and is going to Nationals. They have done fundraising but are $1500 short for the trip which includes mileage, lodging, travel, and other fees. The trip is mid-November. There was some discussion about the amount budgeted for education which is enough to cover the request but will leave nothing remaining for 2025. Doug Taylor also inquired about a rodeo next year. Sydney said the fair board is looking into it and may be seeking other help.
Doug Taylor made a motion to approve the request for $1500. Second: Tami Tamburelli.
Motion carried 5-0

B. DELIBERATE AND ACT: PRWCD Lease Extension

The lease extension is the same amount as previous year, $650. Vice President will sign the document and Lori will deliver it to PRWCD today.
Motion to approve the lease extension by Tami Tamburelli; Second: Doug Taylor.
Motion carried 5-0

C. DELIBERATE AND ACT: Leone Sand and Gravel—Snow Removal

This is an updated agreement with the same prices as last year. Lori reported they agreed to push the snow to the drainage pond so there is not water building up anywhere on the lot. Tami Tamburelli made a suggestion to consider using the Snocat proceeds to purchase a district owned plow for our truck that may help preserve the work the district is having done on the lot. Some discussion followed regarding insurance, the cost of the plow, installation, and that Oscar would be willing to do it. Members agreed to look at plow prices and consider the plan. The current contract expires Oct. 31.
Motion to postpone action to the November meeting by Doug Taylor; Second: Nancy Monteleone.
Motion carried 5-0 and action was postponed.

D. DELIBERATE AND ACT: Bids for Parking Paving Project

After a lengthy discussion over 3 bids from American Paving & Concrete, Rock 'M Inc., and McDonald Paving & Chip Seal. All contractors visited the site and provided insurance and were responsive to all areas of the request. Some had priced out phases and addendums. It was difficult to compare across companies because the amount of asphalt ranged from 2.5" to 4.25". The item was delayed until later in the meeting to attempt contact with two bidders. The item was taken back up again after the NRCS Report (4F) at the end of the meeting. It was decided Lori should recontact any bidders to make a better overall comparison and find out projects and websites for the bidders. Lori mentioned that the district may need a budget amendment for the current year due to the large parking lot project costs which were not included for 2025. Garth said he would send Lori some information on that process and a contact person. In the interest of not delaying the project due to winter weather approaching, it was suggested to hold a special meeting Monday, Tuesday, or Wednesday next week to review the bids with updated information. *No action was taken.*

3. <u>OLD BUSINESS</u>

A. DELIBERATE AND ACT: Alarm system/Wireless receiver/Cameras—Quote

This item was previously postponed due to not knowing the effect of more cameras on monthly cost. Monthly cost will not change. Sammie and Ramon had requested a camera outside that catches the

entrance. Sammie also requested a camera on the interior entrance. It was also noted that the bid had expired after 30 days, so we will need a new bid from Sierra Communications. The board wanted Sammie present to discuss this as well.
Motion to postpone to November when Sammie should be back to discuss this: Tami Tamubrelli; Second: Gaylene DeCristino. Motion carried 5-0 to postpone and action was postponed.

B. DELIBERATE AND ACT: Authorization for River Trailer Title

Lori requested a formal motion for who would execute the title for the River Trailer from Turkey Creek noting that their board were the ones who executed the sale.
After some discussion Tami Tamburelli made a motion to authorize Lori Chatterley to execute the River Trailer Title as buyer for the district. Second: Doug Taylor. Motion carried 5-0.

4. <u>REPORTS/DISCUSSIONS/ETC.</u>

A. DISCUSSION: 2026 Draft Budget

Lori presented a few highlights and clarifications of the 2026 Draft Budget. The board will take time to look over the draft budget before the next meeting. *No action was taken.*

B. REPORT: District Manager (includes building & correspondence)

- After direction from the board in her review, Lori will now have a report that includes building updates, correspondence, and other highlights. The board had also requested a more stream-lined agenda, thus the changes.
- Parking lot drainage improvement project is almost complete. Waiting on retaining wall blocks from supplier. There was a discussion about the Conex container. Do not want to move it back because it creates drainage issues with its weight. Lori should see what is inside and if it is not a part of the USDA lease, board would consider selling it.
- Lease Agreement communication had begun, wanting to know the new rental rate, but then the government shutdown, so postponed to next meeting. Need Sammie's input. Several things the district agreed to in the last lease are outstanding (parking lot, ADA front door). Discussion about if the space leased will remain the same and if the District Manager has to be co-located with NRCS due to shutdown issues. Lori will read the co-op agreement with NRCS.
- Holding off on Edward Jones account due to the parking lot projects and personal info. required from each board member, regardless of authorization, for the account. Will revisit later.
- Safety deposit box: Joey and Lori accessed and closed it. It has a recorded Warranty Deed and title insurance which will be scanned and filed.
- DCT—Lori worked on ad and description if the district decides to advertise the position. Hiring freeze at state means no funding at all when Keith retires. No word on 2026 grant funding. Keith will only be working if someone needs a close out for the district during the furlough.
- Virtual Fencing workshop still moving forward next Friday. Updates on Valco T Pit and Jolly pit which Sammie has looked over. Request from PRWCD for $5000 outstanding from a headgate project in 2022 which the district showed as paid. They had missed invoicing us due to changeover in staff. Tony said there may have been a Phase II, which would explain the confusion. Lori will follow up.
- Joey requested we follow up again with Hoehne schools on the bus drop-off/pick-up safety issue.

- Tami requested we update our contact person with the state. *No action was taken.*

C. REPORT: District Weed Technician

Donna had 2 weed sign-ups. She has been working on shapefiles and prepping for the final report. 3rd quarter report to CDA which is due end of October. Donna has been doing a lot of weed ID for some farmers and researching it and how to control it. Lots of new/different weeds popping up this year. *No action was taken.*

D. REPORT: District Conservation Technician

Keith checked out three projects ready for approval. All meet the standards and specs. Still needs some photos for one project that he can complete after the shutdown. The completions are: District Cost Share—Randy Maldonado irrigation pipeline $2812.50; CSCB Matching Grant Cost Share—Myron Scott fence $2033.00; Paul Andreatta fence $1949.64. There was a discussion about the railroad not doing anything at all with fences anymore. *No action was taken.*

E. DELIBERATE AND ACT: Cost Share completions

This item was skipped inadvertently.

F. REPORT: NRCS Staff

The written report was reviewed. *No action was taken.*

Garth was asked to report, and he said that CSCB awarded all the requests for the 2026 Matching Grant Program. Award letters are forthcoming.

Julie was asked to report, and she is following up on water quality with Kate and about district weed tech help if needed. She asked about well testing/ground water monitoring cost share which the district does not offer.

G. ITEMS FROM THE BOARD

Nothing was discussed.

5. EXECUTIVE SESSION

A. Pursuant to §24-6-402 (4)(f), C.R.S., Personnel matters: Weed Technician Retirement

The board did not go into Executive Session or discuss this item.

5. NEXT BOARD MEETING – Next meeting November 6, 2025 @ 12pm

6. ADJOURNMENT Motion to adjourn by Doug Taylor; Second: Gaylene DeCristino. Motion carried 5-0. The meeting was adjourned at 1:32pm.

Lori Chatterton

Signed:_____ Date: 10-6-25

SP-PRCD District Manger