Spanish Peaks-Purgatoire River Conservation District

NOVEMBER 6, 2025
12:00 PM
BOARD OF SUPERVISORS MEETING
MINUTES

1. **ROUTINE ITEMS:**
   A. **Call Meeting to Order & Roll Call of Attendance:**

President Bill Wilkinson called the meeting to order at 12:10pm

Bill Wilkinson, President—present
Joey DeGarbo, Vice President—present
Doug Taylor, Treasurer—present
Tami Tamburelli, Member—present
Bob Porter, Member—present
Nancy Monteleone, Member—present
Gaylene DeCristino, Member—present

B. **District Employees & NRCS Staff in attendance:** Lori Chatterley, Keith Mantelli, Donna Albertson

C. **Approval of Minutes:** October 2, 2025 & October 8, 2025 Special Meeting
Motion to approve the minutes by Doug Taylor; Second: Joey DeGarbo. Motion carried 7-0.

D. **Approval of Treasurer's Report/Financials:** October 2025
Motion to approve the Treasurer's Report/Financials by Doug Taylor; Second: Gaylene DeCristino. Motion carried 7-0.

E. **Recording of Time and Mileage:**

2. MEMBER	Previous total	Trips since last meeting	YTD TOTAL
Bill Wilkerson	**13**	2	**15**
Joey DeGarbo	**12**	2	**14**
Doug Taylor	**16**	2	**18**
Tami Tamburelli	**69**	4	**73**
Bob Porter	**10**	2	**12**
Nancy Monteleone	**10**	2	**12**
Gaylene DeCristino	**3**	1	**4**

F. **Guest Introductions & Public Input (limited to 3 minutes):** none

3. **NEW BUSINESS**
   A. **DELIBERATE AND ACT:** Resolution 2025-01: 2025 Budget Contingency Amendment
Lori Chatterley read the resolution which states the reasons needed for the budget contingency amendment related to the urgent nature of the parking lot projects and the weather. Motion to adopt the resolution made by Tami Tamburelli; Second: Doug Taylor. A roll call vote was held with all members voting for approval. Motion carried.

4. **OLD BUSINESS**
   A. **DELIBERATE AND ACT:** Leone Sand and Gravel—Snow Removal

This item was postponed from the last meeting. Tami Tamburelli reported that buying our own plow would cost over $12,000. Some members voiced concerns about damage to the parking lot from a plowing company. It was clarified that this contract was a renewal and was not out to bid. Also, Leone's agreed to push snow to the retention pond.
Motion to include a clause regarding damage accountability in the contract and approve the renewal with Leone Sand and Gravel for snow removal by Joey DeGarbo; Second: Nancy Monteleone. Motion carried 7-0.

5. REPORTS/DISCUSSIONS/ETC.

A. DISCUSSION: Weed Program/Weed Technician Position

A lengthy discussion was had regarding options for moving forward and what the district should do when Donna Albertson retires, including what was discussed on the phone call with the county, state, district (Tami, Lori, Donna), and other partners last week. Lori Chatterley presented some questions for the board to consider such as if the program would continue and at what level. Donna talked in detail about the weed program, chemicals, and the CDA grant. It was noted that someone new would be more effective in the program if they had a general knowledge of weeds and could start with a private applicator license. A QS would be needed for restricted chemicals. It is also desirable to have Rangeland and Aquatic certifications. There was a lot of speculation about what the county will do about having a weed program of their own. The district is concerned about the work on African Rue not being done. Donna said PWP would potentially have some cash match for the CDA grant. Donna also went over her report and the inventory of chemical on hand and plans through the end of the year. Bill Wilkinson asked Donna if she would be a point person for African Rue as an independent contractor after retirement if needed. She said yes, with Johnnie. Lori said there were some hard cash matches already in place that should be included in the grant. It was decided to advertise the position and to apply for the CDA grant and that Donna would work with Lori on these. It was noted that the CDA grant is due December 15 but will not be awarded until February at which point the district can choose to sign it or reject it.
A subcommittee of Nancy Monteleone and Bob Porter will have input on the job description and advertising strategy with Lori and Donna.
Motion to continue the program and hire someone for the Weed Tech position by Doug Taylor; Second Gaylene DeCristino. Motion carried 7-0.
Motion to advertise the position made by Doug Taylor. Second: Gaylene DeCristino. Motion carried 7-0
Motion to apply for the CDA grant made by Doug Taylor; Second: Gaylene DeCristino. Motion carried 7-0.

B. DISCUSSION: DCT Position

There was a discussion regarding hiring a DCT and funding them with a strong potential of no DCT grant from the state. Lori presented some notes and an overview of the grants in process, including the award of the 2026 CSCB Matching Grant (fencing). There was a discussion of how a district funded DCT could use NRCS equipment and laptop with an agreement and it was brought up that a district laptop would be a good idea but would need GIS software for mapping. If it is just district work, it would change the job to part time. Lori should work with Keith on the position description and advertising when the government reopens.
A subcommittee of Joey DeGarbo and Doug Taylor will assist in reviewing the job description and advertising strategy with Keith and Lori.
Motion to advertise the DCT position by Tami Tamburelli; Second: Bob Porter. Motion carried 7-0.

C. DISCUSSION: 2026 Draft Budget

The board discussed the draft budget and will take time to consider the different cost shares, donations, education, etc. Lori will add in a second laptop and software for a DCT. It was also noted to raise insurance costs and add in security cameras per Sammie's request and some funds for work that could be required by the lease renewal. Lori will post the budget hearing notice for the December 4, 2025 meeting per state requirements. The final vote on the budget will be at that meeting. No action was taken.

D. REPORT: District Manager

Bill Wilkinson went over the issues with the parking lot. Everyone agreed that it needed to be done right and the district didn't want a discounted rate for the issues. Bill and Joey DeGarbo will do a walk through with the contractor on Monday at 1pm. Donna noted that we need to do something to protect the gas meter in the back and the building. Lori went over the other building related items, some repairs needed for the front doors, finances with grants and bank balances, a refund from Helena, etc.

E. REPORT: District Weed Technician

Donna presented most of her report earlier in the Weed Tech discussion. Her report had an overview of chemical inventory and her recommendations going forward. Motion that it is okay for her to order Polaris to replace what was sold (for African Rue) but not to order anything else by Joey DeGarbo; Second: Nancy Monteleone. Motion carried 7-0

F. REPORT: District Conservation Technician

Keith had no report as he hasn't been working, but there are several checkouts waiting. He is now on the auto insurance, so he can use the district truck to do checkouts and then do the laptop paperwork later. He also told Lori that some of the budget spreadsheet numbers for grant awards were incorrect and the correct ones are on the government system and she can get them when it reopens. Lori also mentioned that the district can only have one board member or family of a board member awarded up to $2500 for the CSCB Matching Grant.

Motion to authorize Keith to use the district truck and do checkouts by Tami Tamburelli; Second: Bob Porter. Motion carried 7-0.

G. DELIBERATE AND ACT: Cost Share completions (if any)—none

H. REPORT: NRCS Staff (if present)—none

I. ITEMS FROM THE BOARD—Joey noted we need to change the clocks for daylight savings time.

6. EXECUTIVE SESSION—not needed

5. NEXT BOARD MEETING – Next meeting December 4, 2025 @ 12pm

7. ADJOURNMENT

Doug Taylor made a motion to adjourn; Second: Joey Degarbo. Motion carried and Bill Wilkinson adjourned the meeting at 2:54pm.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND AND SPEAK DURING PUBLIC INPUT.

Signed:__ Lori Chatterton _____ Date: 11-7-25

SP-PRCD District Manger