Spanish Peaks-Purgatoire River Conservation District

MARCH 12, 2026 (12:00 PM)

Meeting called to order at 12:15pm by Bill Wilkinson

BOARD OF SUPERVISORS MEETING

MINUTES

1. **ROUTINE ITEMS:**
   - **A. Call Meeting to Order & Roll Call of Attendance:**

     Bill Wilkinson, President—present
     Doug Taylor, Treasurer—present
     Bob Porter, Member—present
     Gaylene DeCristino, Member—present
     Joey DeGarbo, Vice President—absent
     Tami Tamburelli, Member—present
     Nancy Monteleone, Member—present

   - **B. District Employees & NRCS Staff in attendance:** Lori Chatterley, Sammie Molinaro
   - **C. Introduction of Guests:** Sydney Wilkinson, Tony Arhnold joined at the end of the meeting**.**
   - **D. Approval of Minutes:** February 12, 2026 Meeting & February 17, 2026

Motion to approve the minutes by Tami Tamburelli. Second: Gaylene DeCristino. Motion carried 6-0

- **E. Approval of Treasurer's Report/Financials:** February 2026

Lori mentioned a mistake with the debit card that will be remedied. Motion to approve the Treasurer's Report by Tami Tamburelli. Second: Doug Taylor. Motion carried 6-0

- **F. Recording of Time and Mileage:**

MEMBER	Previous total	Trips since last meeting	YTD TOTAL
Bill Wilkerson	**2**	2	**4**
Joey DeGarbo	**2**	-	**2**
Doug Taylor	**2**	2	**4**
Tami Tamburelli	**2**	3	**5**
Bob Porter	**2**	2	**4**
Nancy Monteleone	**2**	2	**4**
Gaylene DeCristino	**2**	2	**4**

- **G. Public Input (limited to 3 minutes):**

Sydney was present to talk about the AgFest Donation request and discuss Katy Ward's Ag Trip donation request. Lori reported we donated $1500 to AgFest 2 years ago. There was some discussion about the Water Festival donation request as well.

2. **NEW BUSINESS**
   - **A. CONSIDER/APPROVE:** AgFest Donation
   - **B. CONSIDER/APPROVE:** Trinidad Water Festival Donation/Sponsorship

The board discussed items A & B together. After some discussion regarding past donations to education, the need (or lack of need) of future 4H donations, the possibility for Katy Ward to look at other fundraising ideas per Sydney, a motion was made by Doug Taylor and second by Nancy Monteleone to donate $1500 to AgFest. Further discussion ensued. Much discussion was had about Katy Ward's Ag Trip. There would be nothing left in the budget for the Ag Trip due to wanting to keep the general donation budget for the fair sale intact and wanting to fund more kids in the bigger events within the budget we have. The 2026 budget was tight due to the lease payments not coming in and the over $200,000 on the parking lot project. Sydney pointed out that Katy was out of District. There was a motion by Tami Tamburelli to amend the motion to donate $1250 to AgFest and $250 to the Water Festival due to the education donation budget having a total of $1500. The amended motion was seconded by Doug Taylor. The board first voted to amend the original motion, which carried 6-0 and then they voted on the new motion itself which carried 6-0 to donate $1250 to AgFest and $250 to Water Festival. No motion or action was taken regarding Katy Ward's Ag Trip.

- **C. CONSIDER/APPROVE:** USDA Lease Amendment No. 3 Extension to 7/31/2030

Lori went over the lease agreement. The District's proposal was accepted with the 5% increase. The USDA added a new section related to spyware and security that needs to be initialed. Motion by Tami Tamburelli to approve the Lease Amendment. Second: Doug Taylor. Motion carried 6-0.

D. CONSIDER/APPROVE: Resolution 2026-02 Adopting the Colorado Retention Manual

Lori explained this will officially adopt the State Auditor's retention manual for record retention and destruction. Motion by Doug Taylor to approve the resolution. Second: Gaylene DeCristino. Motion carried 6-0.

E. CONSIDER/APPROVE: District Records Destruction Policy

Lori created a policy based on previous discussions to implement the retention manual guidelines for document destruction. Items with sensitive info. will be destroyed on site if at all possible. Motion to approve the policy by Doug Taylor. Second: Gaylene DeCristino. Motion carried 6-0.

F. CONSIDER/APPROVE: Resolution 2026-03 Approval of Exemption of Audit 2025

Century Financial has competed the Exemption from Audit. This resolution allows it to be submitted online. All board members present will sign all the documents. Motion by Tami Tamburelli to approve. Second: Doug Taylor. Motion carried 6-0.

G. CONSIDER/APPROVE: Request to spend $1200 for record storage

After some discussion of options, and the large cost of fire safe storage, and that file cabinets should lock, this item will come back as old business next meeting. No action was taken.

H. CONSIDER/APPROVE: CSCB Matching Grant Cost Share Awardees

I. CONSIDER/APPROVE: District Cost Share Awardees

The board discussed Items H & I together. Lori thanked Sammie, Joe Amato, and Tami for helping with the cost share rankings. Much discussion was had about moving a board member off the CSCB cost share to be compliant with the grant, and moving those not funded with CSCB to the District for funding due to extra funds available for that program. Also Torres Ditch/Paul Ackerman needs a better eyes-on-site estimate, so that may change slightly. It was decided to move Brent Tamburelli to the District and combine his fence with his water project since those together were very close to the $5000 cost share and leave DeGarbo Farms on the CSCB. Bob Porter made a motion to approve both awardee lists with moving Brent Tamburelli and those not funded on CSCB to the District Cost Share. Second by Gaylene DeCristino. Motion carried 5-0 with Tami Tamburelli abstaining. A short discussion with an update on the DCT hiring ensued.

J. CONSIDER/APPROVE: Janitorial Contract and Services Renewal

There was a short discussion about the janitorial services better aligning with the lease agreement. Lori created a contract to reflect that, which has slightly different services and would potentially adjust Sherry Jenning's hours to later to comply with the lease. She has two days a week she needs to clean early for church. The janitors also need a government background check. Lori will reach out to Sherry and start a conversation and get her input on the matter. Motion to approve the contract and services renewal by Doug Taylor. Second by Gaylene DeCristino. Motion carried 6-0.

3. <u>OLD BUSINESS</u>

A. CONSIDER/APPROVE: Edward Jones Investment

Lori said Aaron had called back to let us know only those board members making decisions on transactions would have to be on the account. She went over the current MMKT and CD rates and estimated we could move $50-100k to Edward Jones for a significantly higher interest rate. The board agreed to wait to discuss for the next meeting under old business. No action was taken.

4. <u>REPORTS/DISCUSSIONS/ETC.</u>

A. DISCUSSION: Front Doors

Lori went over the quotes she had gotten on ADA compliance for the front doors, including an electric opener and entirely new doors. Ramon Zamora had also expressed concerns about the doors not being weather tight. Bill said he knew a door guy who could possibly do the front doors for less money. He will look into it.

B. DISCUSSION: 2026 SP-PRCD Annual Meeting April 30

The catering will be with Picketwire Lodge for $1000 ($25/plate) for 40-55 people which Bill had approved for Lori to move forward and secure the catering. Gaylene mentioned we can auction off any leftover food. Lori is meeting with Elena next week to discuss her company's sponsorship, etc. The time is 5:30-8:30pm. There was a discussion about RSVPs, attendance, maybe offering ranking bonus for cost shares if attending.

C. REPORT: District Manager

Lori gave her report. The riparian trailer is at Topar for repair. Everyone thought it just needs to get done because we will need it soon. Oscar is looking at composite on the wooden supports around the porch due to moisture. Laptops were purchased. Conex is gone. Some confusion on fixing lights that will be resolved with Wade soon. Leone's can't clear the lot sooner when asked. TRO program discussed—Tami said maybe Alex can review what was done and see if people are keeping up with it and then we could see if a new grant would be worthwhile. Backflow test was completed. Keith Mantelli sent a TQ card for the retirement gift. Discussion of getting Alex certified and how he will be able to function without the certifications. $20 dues for Upper Arkansas Watershed meeting and upcoming meeting. Garth Schafer left CSCB. Went over DCT applicants. Lori was tasked to reach out to Zya with the offer of a bigger medical stipend due to so much unspent grant money and see if she would take the job. Tony Arhnold arrived to thank the board for the $5000 for the headgate project and presented a Final Project Report for the board to review and keep.

D. REPORT: NRCS

Sammie is working to remove the NRCS equipment and furniture from the garage. No SMG forestry project updates from Zoe, hopefully next month. Nothing new on USDA reorganization yet. New Farm Bill may remove EQUIP and leave only CSP. NRCS cannot help the district until after their March 27 deadline for program applications. The water/snow report was bleak with 20% of normal snowpack for 30-year average. He presented information on the Regenerative Ag Pilot Program. Big problem with lack of soil nutrients. Working to get organic matter and minerals back into the soil.

E. ITEMS FROM THE BOARD

- Bill mentioned PWP was asked to vacate the office per USDA needing the space back for a consultation room. NRCS had given them temporary space years ago. There was some discussion about a request from Julie for office space in the Weed Tech office, which was not considered feasible with a new employee onboarding soon and the potential for the District Manager to move to the back if NRCS needs more room and to avoid governmental shutdowns and regulations. The District records are also now moved back there and taking up significant space.
- Tami mentioned that beekeeping is at a 70% loss of bees due to round up ready crops/chemicals.

5. **NEXT BOARD MEETING –**April 2, 2026
6. **ADJOURNMENT—**Motion to adjourn at 2:13pm by Doug Taylor. Second: Gaylene DeCristino. Motion carried 6-0.

Signed: Lori Chatterton Date: 3-13-26

SP-PRCD District Manger