Spanish Peaks-Purgatoire River Conservation District

JANUARY 15, 2026 (12:00 PM)
BOARD OF SUPERVISORS MEETING
MINUTES

1. ROUTINE ITEMS:

A. Call Meeting to Order & Roll Call of Attendance:

President Bill Wilkinson called the meeting to order at 12:17pm. He requested that packets use less paper and some files be emailed or a projector be used if needed.

Bill Wilkinson, President—present
Joey DeGarbo, Vice President—present
Doug Taylor, Treasurer—present
Tami Tamburelli, Member—present
Bob Porter, Member—present
Nancy Monteleone, Member—present
Gaylene DeCristino, Member—present

B. District Employees & NRCS Staff in attendance: Lori Chatterley, Sammie Molinaro

C. Introduction of Guests: Zoe Moffett

D. Public Input (limited to 3 minutes) none

E. Approval of Minutes: December 11, 2025 Meeting

Motion to approve minutes by Doug Taylor. Second: Tami Tamburelli. Motion carried 7-0.

F. Approval of Treasurer's Report/Financials: December 2025

There was a question about the lease payments which have not been paid since the furlough. The government is asking for us to have a higher Sam.gov level approval which Lori is working on. Motion to approve by Doug Taylor. Second Joey DeGarbo. Motion carried 7-0.

G. Recording of Time and Mileage:

MEMBER	Previous total	Trips since last meeting	YTD TOTAL
Bill Wilkerson	0	1	**1**
Joey DeGarbo	0	1	**1**
Doug Taylor	0	1	**1**
Tami Tamburelli	0	1	**1**
Bob Porter	0	1	**1**
Nancy Monteleone	0	1	**1**
Gaylene DeCristino	0	1	**1**

2. NEW BUSINESS

Due to time constraints, Zoe Moffett was allowed to present her Supplemental Matching Grant forestry cost share for Jim Greshem and will work with Lori on the details for payment. Zoe reported on the process, practices, and checkout. Motion to approve by Joey DeGarbo; Second Doug Taylor. Motion carried 7-0.

A. CONSIDER/APPROVE: 2026 CSCB Matching Grant/District Cost Share Materials

Lori went over the materials. The budget for district cost share was $50,000 with up to $5000 awards for any practice and $25,000 with up to $2500 awards for CSCB Matching Grant for fencing (only 10% can be awarded to board member or family). The board reviewed the materials and Bill went over the ranking sheet and process. Lori requested the March meeting be moved to the second week as she will be out of town the first week. Motion by Joey DeGarbo to approve the materials. Second: Gaylene DeCristino. Motion carried 7-0.

B. CONSIDER/APPROVE: 2025 SP-PRCD Annual Report

There was a short discussion about the noxious weed cost share. Lori will keep a list of anyone interested in signing up until someone new is hired. Tami has offered to come help sell chemical to those already enrolled if needed. Motion to approve the Annual Report by Tami Tamburelli. Second: Doug Taylor. Motion carried 7-0.

C. CONSIDER/APPROVE: Document Destruction Log 1-15-26

There was a lengthy discussion about the security of personal information while documents are transported to a shredding service in Pueblo versus Lori shredding in the office. A mobile shredder was also discussed, but as Lori sorts little by little over several months to update files, and it may take a long time to compile and secure enough files to shred all at once. Lori was told to pay herself an hour for dropping in Pueblo. Lori was also directed to check on scanning permanent retention document guidelines. Motion by Tami Tamburelli continue with the submitted document destruction today to take to Pueblo and then moving forward, secure any personal sensitive information for mobile or in office shredding and less sensitive items can be taken to Pueblo. Second: Doug Taylor. Motion carried 7-0.

D. CONSIDER/APPROVE: Retirement Gifts

Motion to purchase a $500 Visa gift card each for Keith and Donna by Doug Taylor. Second: Bob Porter. Motion carried 7-0.

E. CONSIDER/APPROVE: Building Memo

Lori went over the thermostat guidance received from the lease team and the other items in the memo. The board thought it looked good. No action was taken.

F. CONSIDER/APPROVE: Resolution 2026-01 Establishing Regular Meeting Dates, Time, Location, and 24 Hour Posting

This is the annual resolution required by the state. Motion to reauthorize for 2026 by Doug Taylor. Second: Joey DeGarbo. Motion carried 7-0.

G. CONSIDER/APPROVE: Keith Mantelli CSCB Furlough Pay

The CSCB asked us to pay our DCT for Oct. 1-Nov. 12 for the hours he would have worked during the government furlough. Keith Mantelli reported it would be 88 hours. Lori already put in the grant request to CSCB and received reimbursement. Motion to pay Keith Mantelli 88 hours of furlough pay by Tami Tamburelli. Second: Doug Taylor. Motion carried 7-0.

3. OLD BUSINESS

A. CONSIDER/APPROVE: USDA Lease Renewal Rate

Lori has not been able to get a callback or email from Jared Tortorelli to help with lease negations. She presented research of comparable rates in Trinidad and Southern Colorado. Bill will reach out to Jared again. After some discussion about rates, including utilities, energy costs, etc. Joey DeGarbo made a motion to request a 5% increase in the lease renewal rate. Second: Tami Tamburelli. Lori was later directed to include the covered parking and some storage used by NRCS, etc. in an addendum/note on the lease rate. Motion carried 7-0.

B. CONSIDER/APPROVE: Exemption from Audit

The District bookkeeping firm can do the audit for a lower cost than other quotes. It is $800. Motion to approve the Exemption from Audit for Century Financial by Tami Tamburelli. Second: Doug Taylor. Motion carried 7-0.

C. CONSIDER/APPROVE: Cost Share Completion Approvals

1. Supplemental Cost Share—Gary Hall (water tanks), Daryl Abuchon (water control structure) Note: *Jim Gresham (forestry)—was approved earlier with Zoe's report.*

Lori presented the folders. All projects had invoices, were signed, and were checked out. They met NRCS specs.

2. District Cost Share—Lecretia Edwards (watering facility, pumping plant)
   Dave Simons (watering facility)

This was the end of the District cost share projects for 2025. Everything was invoiced, signed, and checked out.
Motion to approve all cost shares for payment by Doug Taylor. Second: Joey DeGarbo. Motion carried 7-0.

4. REPORTS/DISCUSSIONS/ETC.

A. DISCUSSION: Annual Review of Conflict of Interest, Standards of Conduct, Open Meeting Info., and Bylaws

In the future, Lori will include these items in a new board member packet. No action was taken.

B. DISCUSSION: 2026 SP-PRCD Annual Meeting Date & Topic

The board settled on the end of April for the meeting. The topic will be virtual fencing and set up similar to the workshop we held in October, but much shorter. The location preferred is the Space to Create. It will be catered. Gaylene had a suggestion she will get to Lori for BBQ. Some discussion was had about how to get a larger turn out. Lori will start working on speakers and coordinating with VF companies, etc. No action was taken.

C. DISCUSSION: Riparian Trailer repair

Trailer is leaking, needs a weld/repair. Lori was directed to talk to Oscar. No action taken.

D. REPORT: District Manager

Lori presented her report. Snow plowing is going well. She is working on read-only access for the banking accounts. The Conex container had ~7 big bags of rice hulls and some NRCS furniture. Bob offered to take the bags. Then Lori can start the bid process, which will encourage NRCS to get the furniture cleaned out sooner. Motion for Lori to start the bid process when the bags are cleared out of the Conex by Nancy Monteleone. Second: Tami Tamburelli. Motion carried 7-0.

E. REPORT: NRCS

Sammie reported on Regenerative Ag program, waiting on a new Farm Bill, still no USDA reorganization info, EQUIP & CSP apps due today, staff are assisting other offices, precip is far below normal.

F. ITEMS FROM THE BOARD—none

5. EXECUTIVE SESSION Motion to go into Executive Session per below statutes by Joey DeGarbo. Second Nancy Monteleone. Motion carried 7-0.

A. §24-6-402(4)(f), C.R.S., Personnel matters: District Weed Technician position

B. §24-6-402(4)(f), C.R.S., Personnel matters: District Conservation Technician position

Motion to come back into open session at 2:10pm by Tami Tamburelli. Second: Joey DeGarbo. Motion carried 7-0.

6. ACTION ITEMS FROM EXECUTIVE SESSION (as needed)—none, keep advertising as currently doing; Lori putting up flyers locally and regionally.

7. NEXT BOARD MEETING – February 12, 2026 & March 12, 2026

8. ADJOURNMENT Motion to adjourn at 2:11pm by Joey DeGarbo. Second: Tami Tamburelli. Motion carried 7-0.

Signed: Lori Chatterton _____ Date: 1-21-26

SP-PRCD District Manger