FEBRUARY 12, 2026 (12:00)

Bill Wilkinson called the meeting to order at 12:10pm

BOARD OF SUPERVISORS MEETING

MINUTES

1. **ROUTINE ITEMS:**
   - **A. Call Meeting to Order & Roll Call of Attendance:**

Bill Wilkinson, President—present
Doug Taylor, Treasurer—present
Bob Porter, Member—present
Gaylene DeCristino, Member—present
Joey DeGarbo, Vice President—absent
Tami Tamburelli, Member—present
Nancy Monteleone, Member—present

   - **B. District Employees & NRCS Staff in attendance:** Sammie Molinaro, Lori Chatterley
   - **C. Introduction of Guests:** Sydney Wilkinson, Ramon Zamora
   - **D. Approval of Minutes:** January 15, 2026 Meeting

Motion to approve minutes by Doug Taylor. Second: Gaylene DeCristino. Motion carried 6-0.

   - **E. Approval of Treasurer's Report/Financials:** January 2026

Motion to approve financials by Doug Taylor; Second: Nancy Monteleone. Motion carried 6-0.

   - **F. Recording of Time and Mileage:**

MEMBER	Previous total	Trips since last meeting	YTD TOTAL
Bill Wilkerson	1	1	**2**
Joey DeGarbo	1	1 (FSA/NRCS mtg)	**2**
Doug Taylor	1	1	**2**
Tami Tamburelli	1	1	**2**
Bob Porter	1	1	**2**
Nancy Monteleone	1	1	**2**
Gaylene DeCristino	1	1	**2**

   - **G. Public Input (limited to 3 minutes):**

Sydney Wilkinson was present on behalf of Las Animas County/CSU Extension Office to discuss a donation for AgFest. It will be April 27-30 for 5th graders throughout the state with the last day in Trinidad. They did not ask last year due to cancelation in 2024. The board asked Lori to research what the previous donation amount was and add the item to the March agenda. No action was taken.

2. **NEW BUSINESS**
   - **A. CONSIDER/APPROVE:** First National Bank Debit Card Account ONE Signature Letter

Lori explained that the debit card account can only be required to have 1 signer due to the nature of how money is taken by 1 person with a debit card. We are unable to replace cards because the account needs to be changed to 1 signer. Lori reported that when this request was made previously by the former district manager, it was done for the wrong account and was never processed by the bank. Motion to approve by Tami Tamburelli; Second: Doug Taylor. Motion carried 6-0.

3. **OLD BUSINESS**
   - **A. DISCUSSION:** USDA Lease Renewal

Lori reported that the letter was sent as discussed from the January meeting. No return correspondence has been received. There is a potential for a 1-year renewal before a longer one which is being done with other offices. Also the lease payments for Oct-Jan were finally received. Also, Lori now has read-only access for the district bank accounts online. No action was taken.

   - **B. DISCUSSION/APPROVE**: Building Memo Response

Lori went over the FPAC emergency guide from USDA and protocols. She also reported the concerns from the requested meeting she and Joey had with Ramon and Sammie about a few items from the lease. First was adjusting the janitor cleaning hours and ensuring background checks and no access to the ADP room. Second was that USDA is over the PWP office space and see what contingencies exist if the space is vacated. Third was flag purchases and responsibilities which fall to the District. Fourth was snow removal on sidewalks and being done earlier. Fifth was thermostat. Six was concerns with weathertight exterior front doors. The board gave various direction for Lori to pursue remedying these issues. Ramon spoke about the possibility of the building becoming a hub center with USDA consolidation. Also that the ADP was for government employees only. There was some discussion on hardening spaces/doors for safety. Sammie had reported that some offices have split with Districts and potential for Lori to move to own office. Lori also reported that the District had many boxes of files stored in the NRCS storage room. She will work to move those to the back office near the garage and get a quote on storage/filing solutions. Digital storage is an option, but the state recommends having hard copies as well due to technology changing quickly. Bill talked about ADA updates probably needed with new lease. No formal action was taken.

C. **CONSIDER/APPROVE:** Cost Share Completion Approvals for Supplemental Cost Share—Bill Wilkinson $3000 *3 cement stock tank liners*

Motion to approve by Tami Tamburelli; Second: Gaylene DeCristino. Bill Wilkinson abstained. Motion carried 5-0.

4. <u>REPORTS/DISCUSSIONS/ETC.</u>

A. **DISCUSSION:** Riparian Trailer repair

The trailer has a leak due to warping of stainless-steel pan; Oscar could not repair. Lori was asked to contact Topar and see if we can get it fixed as it is needed for the water festival and youth conservation days coming up this spring. NRCS agreed to pull the trailer over there. No action was taken.

B. **REPORT:** District Manager

Lori gave the rest of her report. Setting up backflow testing. Including laptop issues and needed purchase for herself and weed tech, incoming/outgoing correspondence, the 2025 CDA noxious weed grant for $55,137 was received, and an update on hiring.

C. **REPORT:** NRCS

Sammie gave an update on Zoe's forestry SMG projects, program applications, no USDA update yet, learning about Regenerative Ag, helping other offices, and the very low % precipitation to date.

D. **ITEMS FROM THE BOARD**—none

5. <u>EXECUTIVE SESSION</u>

Motion to go into Executive Session by Tami Tamburelli at 1:32pm; Second: Nancy Monteleone. Motion carried 6-0.

A. **§24-6-402(4)(a), C.R.S.,** Concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest: Conex Storage Container Bids

B. **§24-6-402(4)(f), C.R.S.,** Personnel matters: District Conservation Technician position

C. **§24-6-402(4)(f), C.R.S.,** Personnel matters: District Weed Technician position

6. <u>ACTION ITEMS FROM EXECUTIVE SESSION</u>

The board returned to open session at 2:07pm. (Nancy Monteleone motion; Gaylene DeCristino second, carried 6-0, although no motions are needed to return into open session per state law.)

A. Conex Storage Container Bid Award & Bill of Sale authorization

Two bids were received. Tami Tamburelli made a motion to award the storage container bid to Randee DeCristino for $1800 which was the highest bid. Second by Doug Taylor. Motion carried 6-0. Tami

Tamburelli motioned to approve Lori Chatterley to execute the Bill of Sale. Second: Bob Porter. Motion carried 6-0.

B. District Conservation Technician position

C. District Weed Technician position

The board agreed to do some interviews on Tuesday night at 6pm via Zoom with some in the building and other just online. This will be a special meeting and posted correctly. Lori will ask Sammie for input on the DCT interview questions. No other action was taken.

7. **NEXT BOARD MEETING** –(Special Meeting Executive Session only on February 17, 2026); March 12, 2026 & April 2, 2026

8. **ADJOURNMENT**

Motion to adjourn by Tami Tamburelli at approximately 2:20pm; Second: Doug Taylor. Motion carried 6-0.

Signed: Lori Chatterley Date: 2-18-26

SP-PRCD District Manger